

I. Introduction – Lisa Garcia

Westover Village Civic Association (WVCA)

Neighborhood Conservation Plan (NC Plan)

#1 - History & Development

2-3 page summary of Westover history *also could be posted to WVCA website*

II. Neighborhood Goals – Lisa Garcia

Final section to be developed after survey results are incorporated into document with recommendations agreed upon.

III. Land Use & Zoning – Lisa Garcia

Existing Land Use

County Policy Guidance for Future Land Development

Existing Zoning

Development Potential

IV. Street Conditions

Curb, Gutter and Sidewalk

Storm Drainage

Street Lighting

#2 [multiple volunteers] - Block Captains needed for neighborhood inventory [see Jefferson St template]

#3 - Section writer to compile inventory results into table form, and create survey questions

[ideally same person as #3] Section writer to summarize findings from survey responses

V. Transportation & Traffic Management.....

Streets

Mass Transit

#4 - Section writer to compile inventory results in table form, and create survey questions

#5 - Section writer to document routes of public and school buses, note locations of stops on map, and create survey questions

[ideally same person as #5] Section writer to summarize findings from survey responses

VI. Housing – Lisa Garcia

Type and Ownership

Apartments

Side-by-Side

Townhouses

Single Family Detached Homes

Condition

Trends

VII. Public Facilities and Services

Schools

Claude A. Swanson Middle School

Reed School - Future Elementary

#6 [perhaps #1] Section writer to write brief history (1/2 page max) on each school’s history in neighborhood

#7 - Section writer to inventory current population of schools, field conditions

#7 – [coordinate with Streets/Sidewalks] Inventory drop off/pick up locations – are they working from a traffic flow and safety perspective

#7 - Section writer to reach out to local PTA for Swanson to find out their goals/needs; reach out to APS on status of new Reed School population estimates

#7 - Section writer to create questions for neighborhood survey and then summarize findings
NC Plan to reinforce statement on desire for Neighborhood Elementary School at Reed; make recommendations on pick up/drop off location in relation to shops/Wash Blvd/library access

Libraries.....

Westover Library

#6 [perhaps #1] Reference back to Reed School history section

#8 - Summarize library’s community amenities; create questions for neighborhood survey

#8 [coordinate with Streets/Sidewalks] - Highlight any access issues from McKinley/Wash Blvd/Shop’s traffic that is an issue

#8 - Summarize findings from survey results

Parks, Open Space, Recreation, and Beautification Projects.....

#9 – Descriptions of amenities at Westover Park; create questions for neighborhood survey

#9 – list distances and brief descriptions of parks within 1mi [see draft]

#9 – Summarize finding from survey results

Public Safety (Police, Fire and Ambulance)

Other County Services.....

Social Services

Private Neighborhood Services

#10 – [could be multiple people] Brief descriptions of Westover proximity to ARL services; format questions for survey

#10 – Summarize survey results

VIII. Commercial, Business, & Places of Worship.....

Types

Preston King Post Office

The Westover Shops

Farmer’s Market

Westover Baptist Church

Conditions

Relationship with Residential Areas

#11 [perhaps #1] – Brief histories (1/2 page maximum) on each of the major subsections

#12 – Create list of tenants/local businesses and amenities offered to Westover; develop survey questions for residents; develop wish list of residents

#13 – Reach out to business owners; create specific survey?

#12&13 – Summarize survey responses

#14 – Coordinate with Street/Sidewalk and note dangerous pedestrian or vehicular intersections; develop survey questions and summarize responses

IX. Historic Preservation – Lisa Garcia

NPS Application

Federal & State Tax Benefits

Local Historic Designation

X. Urban Forestry.....

#15 – Reach out to ARL Co Urban Forestry and get list of current notable trees; summarize program

#15 – Create survey questions; summarize results

#15 – Inventory any suggested additions to list; if interest, create guidelines/advertise program to WVCA

XI. Challenges and Opportunities – Lisa Garcia and Committee

XII. Plan Recommendations & Implementation Strategies – Lisa Garcia and Committee

Sections XI and XII will summarize survey results and reference recommendations decided upon by WVCA and NC Plan working committee

XIII. Appendix

A.References

B.2010 Census

Appendix to be updated with references from all sections above
Section writer to coordinate with other writers to organize references and populate Appendix

C.Research Methods and Design – WVCA Survey

#16 - Updated Survey Questions – collect from various volunteers; input into Survey Monkey
#16 – Coordinate distribution and collection of surveys
#16 [with Section writers] – summarize results and present to WVCA for discussion/creation of NC Plan recommendations